

AFRICAN UNION

الاتحاد الأفريقي



UNION AFRICAINE

UNIÃO AFRICANA

SCIENTIFIC, TECHNICAL AND RESEARCH COMMISSION

OF

THE AFRICAN UNION

DEPARTMENT OF

HUMAN RESOURCES, SCIENCE AND TECHNOLOGY

AFRICAN UNION COMMISSION

TERMS OF REFERENCE

Service Title:	IT Programme Associate Officer
For Programme on	ASRIC Support
Supervisor:	Senior Scientific Officer
Duty Station:	Abuja, Nigeria

VACANCY ANNOUNCEMENT: IT Programme Associate Officer

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. The Scientific, Technical and Research commission (STRC) of the African Union is a specialized technical institution of the African Union with a long history founded in 1954, the AU-STRC has been at the vanguard of promotion of science and technology in the past 6 decades at continental level.

Knowledge development and utilization is one of the strategic objectives of the STRC to achieve an African knowledge-based society that in this regards the STRC is implementing projects and programmes in the health sciences and technology research and capacity building and institutional strengthening among others.

The African Scientific Research and Innovation Council (ASRIC) was adopted by the Executive council through decision (EX.CL/Dec.747 (XXII)), thereby paving the way to establish and operationalize ASRIC. The ASRIC has a broad mandate as outlined in its statute to promote research and innovation to address Africa's socio-economic development challenges. ASRIC mobilizes African research excellence; builds and sustains a continental research-policy nexus; as well as resources mobilization for research programmes. It will further promote dialogue and voice of the scientific community; advocacy for knowledge and technology creation and acquisition; and link the scientific community with the productive sector. It will be instrumental in supporting and strengthening national and regional councils' STI capacities, bridging the gap between research and policy; and boosting intra-Africa and international collaboration in research and innovation.

As of today, the ASRIC has several on going programme and projects that include the development of ASRIC flagship projects, the ASRIC Scientific Journals, the African Union Network of Sciences' ASRIC publicity and resource mobilization among others.

In view of the above, the AU-STRC being the ASRIC Secretariat is requesting the services of IT Programme Associate Officer.

1. Job Purpose

To promote use of technology and innovativeness and also helps to share experiences, the AU-STRC is seeking the services of an IT expert to provide the service to support the ASRIC Secretariat in proffering its duties and mandate. He/she will be responsible to assist in managing the ASRIC programmes including African Union Network of Sciences.

2. Major Duties and Responsibilities

- Assist in the development and update of the AU Scientists data base;
- Assist in the activities towards the establishment and launching of African Union Network of Sciences (AUNS);
- Assist in the coordination of capacity and competence development of the network users;
- Assist in the popularization and awareness creation for the ASRIC and its network;
- Develop online questionnaires and surveys as may be required; and
- Perform any other duties that are assigned by the supervisor.

3. Educational Qualifications

Candidates must have a University Degree in Computer Science, Software Engineering, Electronic Engineering or IT related field.

Certifications in Database management and IT related field is an added advantage

4. Work Experience

Candidate must have more than three (3) years of experience in IT, data base development and management; web design.

Knowledge in the use of Desktop Publishing Software e.g. Adobe Photoshop, Illustrator, MS Publisher, etc. is an added advantage.

5. Other Relevant Skills

- Demonstrable professionalism and leadership abilities;
- Professional ability to handle sensitive information;
- Good knowledge of international organizations;
- Good communication and planning skills;

6. Language Requirement

Proficiency in one of the African Union working languages is a must. Proficiency in more than one of the other working languages of the AU would be an added advantage.

7. Tenure Of Appointment

The appointment will be made on term contract for a period of six (6) months from the date of assumption of duty and the first 30 days is a probationary period. The contract may be extended depending on the availability of funds.

8. Gender Mainstreaming

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

9. Remuneration

The successful candidate will be paid a lump sum of US\$2,000 per month only for the period of the contract.

10. Deadline

The Deadline to receive applications is 30th April 2019.

11. Application

Send an updated CV with a cover letter that highlights the motivation that motivated you to apply for this service on one hand while in the other it needs to demonstrate your knowledge about the AU, and how your experience may contribute to ASRIC and AU-STRC at large.

Applications are to be sent either by email; by hand or posted mail to the following address.

Address:

African Union Scientific, Technical and Research Commission
Plot 114 Yakubu Gowon Crescent, Asokoro, Abuja FCT,
Abuja Nigeria

Email: bayekap@africa-union.org

12. Interview and contracting

The AU-STRC will communicate to only the shortlisted candidates to arrange for interview via SKYPE. The successful candidate will be contacted for contracting.